TO: PEST CONTROL ADVISOR LICENSEES
FROM: KOREN J. WIDDEL, AGRICULTURAL COMMISSIONER/SEALER
SUBJECT: 2020 REGISTRATION REQUIREMENTS

California Food and Agriculture Code requires annual registration of licensed pest control advisors with the Agricultural Commissioner of each county in which agricultural use pest control recommendations are made.

We are now accepting registrations by mail or you may register in person at our Redwood City office.

Registration hours will be from 1:00 p.m. to 4:00 p.m. Monday through Friday from December 2, 2019 through February 14, 2020. Beginning on February 17th, registration hours will be 2:00 p.m. to 4:00 p.m. If you choose to apply in person, please plan to arrive by 3:30 p.m. to allow the Biologist adequate time to handle your registration. Our office is located at 728 Heller St., Redwood City.

In order for your registration to be processed, you must provide the following:

1. A completed county registration form. (blank enclosed)
2. Copy of current Agricultural Pest Control Advisor License card.
3. Registration fee, checks payable to San Mateo County
   $10 for resident PCA, $5 for out of county PCA

If registering by mail, please send all registration materials to:

SAN MATEO COUNTY AGRICULTURAL COMMISSIONER
P.O. BOX 999, REDWOOD CITY, CA 94064-0999

Be aware that incomplete forms, incorrect information, or the incorrect fee will delay completion of your registration. The registration form is also available on our Department website.

Written recommendations should be kept on file for two years and are subject to inspection by Agricultural Commissioner staff. Agricultural operations that hire an Agricultural Pest Control Business (AgPCB) to apply a restricted material need to ensure that the Ag PCB has a copy of a written recommendation.

Reminder: All recommendations need to certify that you have considered alternatives and mitigation measures to reduce any adverse environmental effects.

We would like to hear from you. Please visit our Department website to complete a short one minute online survey at www.smcgov.org/agwm.

Thank you for your ongoing cooperation and best wishes for the New Year!